

### **New Standards and Proposal Submission Process**

The following handbook provides the preconditions and standards for programs preparing individuals to qualify for the Preliminary Administrative Services Credential. All current programs will be required to submit program proposals complying with these new preconditions and standards no later than February, 2006. The final date to admit candidates into current programs will be August 1, 2006. The Commission expects that new programs will be in place no later than September 1, 2006. The final date to recommend candidates for the Preliminary Administrative Services Credential based on completion of a current program will be August 1, 2008. The Commission is establishing six submission windows from which program sponsors may select to submit their new program proposals. Those submission windows are:

January 15, 2004

January 15, 2005

July 1, 2004

July 1, 2005

October 1, 2004

January 15, 2006

The Commission also plans to conduct technical assistance activities during this proposal submission and review process. Currently scheduled activities include participation in the California Professors of Educational Administration (CAPEA) Fall Conference in Costa Mesa, and a technical assistance meeting to be held November 13 at the Commission Office in Sacramento. Information on additional activities will be posted on this web site. For additional information on these activities and the proposal submission process, please contact Jim Alford at [jalford@ctc.ca.gov](mailto:jalford@ctc.ca.gov).